

## Broadfield Specialist School Provider Access Policy

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil entitlement

All pupils in years 8-14 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

### Management of provider access requests

#### Procedure

A provider wishing to request access should contact Martyn Twist, CEIAG Lead, Telephone: 01254 381782; Email: [martyn-twist@broadfield.lancs.sch.uk](mailto:martyn-twist@broadfield.lancs.sch.uk)

#### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

#### Academic year 2017-18

	Autumn Term	Spring Term	Summer Term
Year 8	<ul style="list-style-type: none"> <li>• Weekly lessons</li> </ul>	<ul style="list-style-type: none"> <li>• Weekly lessons</li> </ul>	<ul style="list-style-type: none"> <li>• Enterprise week 11.6.18</li> <li>• Weekly lessons</li> </ul>
Year 9	<ul style="list-style-type: none"> <li>• Weekly lessons</li> </ul>	<ul style="list-style-type: none"> <li>• Weekly lessons</li> </ul>	<ul style="list-style-type: none"> <li>• Enterprise week 11.6.18</li> <li>• Weekly lessons</li> </ul>

Year 10	<ul style="list-style-type: none"> <li>• Work experience placements</li> <li>• Weekly lessons</li> </ul>	<ul style="list-style-type: none"> <li>• Job Centre Visit (11.4.18 for 6 weeks)</li> <li>• Work experience placements</li> <li>• Weekly lessons</li> </ul>	<ul style="list-style-type: none"> <li>• Enterprise week 11.6.18</li> <li>• Work experience placements</li> <li>• Weekly lessons</li> </ul>
Year 11	<ul style="list-style-type: none"> <li>• Work experience placements</li> <li>• College Open Day</li> <li>• College visit to Blackburn College (21.11.18) Accrington (28.11.18)</li> <li>• Weekly lessons</li> </ul>	<ul style="list-style-type: none"> <li>• Work experience placements</li> <li>• Weekly lessons</li> </ul>	<ul style="list-style-type: none"> <li>• 1.Enterprise week 11.6.18</li> <li>• Work experience placements</li> <li>• Year 11 interviews</li> <li>• NLTG Residential</li> <li>• Burnley College (8.5.18)</li> <li>• Weekly lessons</li> </ul>
Year 12	<ul style="list-style-type: none"> <li>• Work experience placements</li> <li>• College achievement day</li> <li>• College visit to Blackburn College (21.11.18) Accrington (28.11.18)</li> <li>• Weekly employability lessons</li> <li>• Enterprise</li> </ul>	<ul style="list-style-type: none"> <li>• Work experience placements</li> <li>• Weekly employability lessons</li> <li>• Enterprise</li> </ul>	<ul style="list-style-type: none"> <li>• Enterprise week 11.6.18</li> <li>• Work experience placements</li> <li>• Nelson and Colne college (24.4.18)</li> <li>• Burnley College (8.5.18)</li> <li>• Weekly employability lessons</li> <li>• Enterprise</li> </ul>
Year 13	<ul style="list-style-type: none"> <li>• Work experience placements</li> <li>• College achievement day</li> <li>• College visit to Blackburn College (21.11.18) Accrington (28.11.18)</li> <li>• Weekly employability lessons</li> <li>• Enterprise</li> </ul>	<ul style="list-style-type: none"> <li>• Work experience placements</li> <li>• Weekly employability lessons</li> <li>• Enterprise</li> </ul>	<ul style="list-style-type: none"> <li>• Enterprise week 11.6.18</li> <li>• Work experience placements</li> <li>• Nelson and Colne college (24.4.18)</li> <li>• Burnley College (8.5.18)</li> <li>• Weekly employability lessons</li> <li>• Enterprise</li> </ul>
Year 14	<ul style="list-style-type: none"> <li>• Work experience placements</li> <li>• College achievement day</li> <li>• College visit to Blackburn College (21.11.18)</li> </ul>	<ul style="list-style-type: none"> <li>• Work experience placements</li> <li>• Weekly employability lessons</li> </ul>	<ul style="list-style-type: none"> <li>• Enterprise week 11.6.18</li> <li>• Work experience placements</li> <li>• Nelson and Colne college (24.4.18)</li> <li>• Burnley College</li> </ul>

	Accrington (28.11.18) <ul style="list-style-type: none"> <li>• Weekly employability lessons</li> <li>• Enterprise</li> </ul>		(8.5.18) <ul style="list-style-type: none"> <li>• Trip to Birchalls "free from" event (8.6.18)</li> <li>• Weekly employability lessons</li> <li>• Enterprise</li> </ul>
Parents	<ul style="list-style-type: none"> <li>• 7.11.17 – Year 11 parents trip to Blackburn College</li> </ul>		

Please speak to our CEIAG Leader to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

### **Approval and review**

Approved [23<sup>rd</sup> May 2018] by Governors at Curriculum and Standards Committee

Next review: [May 2019]

Signed: [Eileen Stubbs] Chair of Governors [Angela Wade] Head teacher